

OFFICIAL MINUTES
GENESEE VALLEY CENTRAL SCHOOL
BOARD OF EDUCATION
PUBLIC HEARING, AUDIT COMMITTEE MEETING & REGULAR MEETING
TUESDAY, SEPTEMBER 10, 2024 – 5:30 P.M.
MEDIA LAB ROOM #1121

The meeting was livestreamed on the school's website: www.genvalley.org

The Board of Education Public Hearing, Audit Committee & Regular Meeting was called to order at 5:30 p.m. by Heath Gordon, President presiding.

Roll Call was taken by Deputy District Clerk:

Member Present: Heath Gordon, President, Max Gilluly, Vice-President, Michelle Kelley, Jamie Willson, Shawn Grusendorf, James Cartwright

Absent Member: Timothy Hand

District Personnel: Brian Schmitt, Superintendent, Brian Edmister, PK-6 Principal, Sara Donlon, 7-12 Principal, Sarah Taylor, Director of Special Education/CSE & CPSE Chair, Paula Mighells, Curriculum Coordinator/Dean of Students, Erin Ostrander, Business Official/Deputy District Clerk, Pam Winterhalter, District Clerk

Guest present: Dustin Isaman, auditor from Buffamante, Whipple, Buttafaro, PC (left 5:43 p.m.), Casey Jones

Pledge of Allegiance was recited

Persons to Address the Board:

- No guests scheduled

The Regular meeting was suspended at 5:44 p.m. by Heath Gordon, President presiding to enter into the Public Hearing regarding the Emergency Response Plan.

~ Casey Jones (guest) asked questions and gave some recommendations regarding the GVCS Emergency Response Plan.

The Public Hearing was closed at 6:06 p.m. and the Regular meeting reconvened.

Presentations to the Board:

- Audit Review – Dustin Isaman, auditor from the auditing firm Buffamante, Whipple, Buttafaro, PC reviewed the 2023-2024 preliminary external audit report followed by questions & answers.

APPROVE MINUTES: Motion made by Max Gilluly, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated August 21, 2024, as submitted.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

ADMINISTRATORS' REPORTS: Printed copies available for public

- **Sara Donlon:** Great start to the new school year.
- **Brian Edmister:** Great start to the new school year. Classes are full and we have a waiting list for PreK.

FINANCIAL REPORTS:

- **Business Office/District Treasurer's Report by Ms. Ostrander:** Answered any questions on the external audit.

ACCEPT EXTERNAL INDEPENDENT AUDIT: Motion made by James Cartwright, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the Independent Audit Report from Buffamante, Whipple, Buttaforo, P.C. for the 2023-24 school year as presented.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE TREASURER'S REPORTS: Motion made by Shawn Grusendorf, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer's Reports as submitted: General Fund – Community Bank, N.A. 7/1-7/31/2024; School Lunch Fund 8/1-8/31/2024; Capital Fund 8/1-8/31/2024; Special Aid Account 8/1-8/31/2024; Scholarship Fund 8/1-8/31/2024, Risk Retention (U.I. Reserve) 8/1-8/31/2024.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE WARRANT REPORTS: Motion made by Michelle Kelley, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable **July Warrant Reports** – dated August 26, 2024, as submitted: Federal Fund #1, School Lunch Fund #1, General Fund #1

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

CONSENT AGENDA/GENERAL ACTION ITEMS:

APPROVE CONSENT AGENDA: Motion made by Michelle Kelley, seconded by Max Gilluly – BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve the **Emergency Management Plan** dated September 4, 2024, as submitted.
2. Approve **Gavin Hand, Rhonda Slocum, Karen Bliven, Dawn Covert** and **Jael Rosenow** as returning substitutes to be added to the 2024-2025 substitute list.
3. Approve the following New Substitutes: **Lisa Besant** as substitute teacher aide, pending fingerprint clearance; **Haley Walt** as substitute teacher aide, pending fingerprint clearance; **Chrystal Larson** as substitute cleaner, pending fingerprint clearance.
4. Approve to **Excise** the list of items from maintenance, as submitted
5. Approve the following **Memorandum of Agreement with the CSEA**, as submitted.
 - ~ The following title will be added to Article II, Section 1 and as such are excluded job titles from all protections and benefits of the Labor Agreement: **Welcome Desk Receptionist**.
6. Approve the following Extended School Day Program Workers for 2024-25 school year:
 - ~ Facilitators for STEAM activities, Drama Club, Pokemon Club: **Donna Slawson, Mandy Tawil, Nathan Slawson**, pay is \$20/hour
 - ~ Olympics Club Facilitator: **Venessa Manka**, pay is \$20/hour
 - ~ Fitness Club Facilitator: **Alissa Cleveland**, pay is \$20/hour
 - ~ Sewing Club Facilitator: **Caroline Mapes**, pay is \$20/hour
 - ~ GOTR, Heart and Sole Facilitators: **Heidi White, Jaymie Marble**, pay is \$20/hour
 - ~ Substitute Facilitators: **Abby Marsh, Alhadj Diallo**, pay is \$20/hour
 - ~ Aides: **Deb Auman, Bridget Makeley, Kelli Zenoski, Jessica Raney**, pay is \$15/hour
 - ~ Student Aides: **Bryson Covell, Mackenzie Button, Kallie Burdick**, pay is \$15/hour
 - ~ Lifeguards: **Tracy George, Nathan Slawson, Mandy Tawil, Venesa Manka**
 - ~ Student Lifeguard Assistants: **Graham Bradt, Nolan Hutter, Aubrey Geoppner**
 - ~ Substitute Lifeguards: **Abby Marsh, Sophia Gugino**

7. Approve the Grades K-5 and Grades 6-8 ***Response to Intervention (RtI) Plans*** updated August 2024 for the period of 2025-2030
8. Approve ***CSE/CPSE recommendations*** dated September 5, 2024, as submitted
9. Approve Alfred University Psych student ***Lanaiyah Morganelli*** to be at Genesee Valley one day a week during the 2024-25 school year for her practicum placement, under the supervision of Dr. Kelly LaFever.
10. Approve the following Timers for Cross Country/Track & Field Meets: ***Raegan Ryan, Sara Donlon, Tracie Campbell, Ben Campbell, Lyn VanTassel, Darren Bradt, Kyle Dougherty, Pam Duttweiler, Shawn Clancy, Bridget Chichester, and Kayla Marsh***
11. Approve ***Riley Watson*** as a Substitute Teacher Aide with the Extended School Day Program, pay shall be \$15/hour.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

PERSONNEL ACTION ITEMS:

AMEND MOTION: Acting on the recommendation of the Superintendent - Motion made by Max Gilluly, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to amend the motion made at the August 21, 2024 Board of Education meeting as follows: Approve ***Harleigh Silsby*** to a non-probationary position of Long-Term Teacher Aide, effective on or about September 16, 2024, and this appointment includes Professional Development work during the summer of 2024. The rate of pay shall be per CSEA contract with benefits, as per Board Policy.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE LONG-TERM SUBSTITUTE TEACHER AIDE: Acting on the recommendation of the Superintendent - Motion made by Jamie Willson, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves ***Michaela Edmister (Avallone)*** as a non-probationary position of Long-Term Substitute Teacher Aide, effective on or about September 11, 2024, fingerprint clearance on file. The rate of pay shall be per CSEA contract with benefits, as per Board Policy.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by James Cartwright, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of ***Payton Watson (Werner)*** as Teacher Aide, effective September 13, 2024

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Shawn Grusendorf, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of ***Nathan Slawson*** as Long-Term Substitute Teacher Aide, effective September 2, 2024, to accept a full-time teacher aide position effective September 3, 2024.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPOINT FULL-TIME TEACHER AIDE: Acting on the recommendation of the Superintendent – Motion made by James Cartwright, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints ***Nathan Slawson*** as full-time Teacher Aide, effective September 3, 2024. There is a 10-month probationary period from September 3, 2024 – July 2, 2025. The rate of pay shall be per CSEA contract with benefits, as per Board Policy. (*Replacing Payton Watson (Werner)*)

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE LONG-TERM SUBSTITUTE TEACHER AIDE: Acting on the recommendation of the Superintendent - Motion made by Michelle Kelley, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves **Haley Walt** as a non-probationary position of Long-Term Substitute Teacher Aide, effective on or about September 16, 2024, pending fingerprint clearance. The rate of pay shall be per CSEA contract without benefits, as per Board Policy. *(Covering for Shannon Clendenin's leave instead of Nathan Slawson)*
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

APPROVE DEPARTMENT COORDINATOR AND ADVISOR: Acting on the recommendation of the Superintendent – Motion made by Shawn Grusendorf, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following for the 2024-25 school year, pay as per GVEA contract:

Department Coordinator

7-12 Special Education ~ **Sabrina Wesche**

Advisor:

Yearbook Advisor (2 of 2) ~ **Cassidy Mountain**

VOTE: Yes 6, No 0, Abs. 0 Motion carried

APPOINT PART-TIME BUS MONITOR AND PART-TIME CAFETERIA MONITOR: Acting on the recommendation of the Superintendent - Motion made by Max Gilluly seconded by Shawn Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Eddie Polanowski** to the position of Part-Time Bus Monitor and Part-Time Cafeteria Monitor effective September 11, 2024, fingerprint clearance on file. There is a 10-month probationary period to commence on September 11, 2024, and conclude on July 10, 2025. The rate of pay shall be per CSEA contract with benefits, as per Board Policy.
VOTE: Yes 6, No 0, Abs. 0 Motion carried

APPROVE EXTRA WORKDAY: Acting on the recommendation of the Superintendent – Motion made by Jamie Willson, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves **Raegan Ryan** an extra workday during the 2024 Summer, rate of pay shall be per GVEA contract.
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

INFORMATIONAL/DISCUSSION:

Upcoming Board Meetings:

- Tuesday, October 8, 2024 at 5:30 p.m. – Work Session & Regular Meeting (send topic ideas you want to discuss to Dr. Schmitt or Pam Winterhalter)
- Tuesday, November 12, 2024 at 5:30 p.m. - Regular Board of Education Meeting

Informational / Discussion:

- Opening Enrollment on September 3, 2024 for Grades PK3-12: (632) District Wide = (599) Grades PK3-12 and (33) District students attending other schools or Home School
- Friday, October 4th & Saturday, October 5th - **Homecoming Weekend**
- Board Goals – each board member was given a draft copy of Board goals to review prior to the October 8th work session

ENTER INTO EXECUTIVE SESSION: Motion made by Max Gilluly, seconded by James Cartwright - BE IT RESOLVED that the Board of Education of Genesee Valley Central School suspends the regular order of business at 6:21 p.m. to enter into executive session for the purpose of Superintendent Evaluation discussion.
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

EXIT EXECUTIVE SESSION: Motion made by James Cartwright, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School exits executive session - resume regular order of business at 8:11 p.m.
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

ADJOURNMENT: Motion made by James Cartwright, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 8:11 p.m.
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Pamela Winterhalter,
District Clerk